

The Presbytery of Riverside
Presbyterian Church (U.S.A.)

Pastoral Call
(for Pastor, Designated Pastor, Associate Pastor)

The _____ Presbyterian Church of _____

belonging to The Presbytery of Riverside, being well satisfied with your qualification for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you,

(name)

to undertake the office of

of this congregation, beginning _____, promising you in the discharge of your duty all proper support encouragement and allegiance in the Lord.

That you may be free to devote full-time (part-time) to the ministry of Word and Sacrament among us, we promise and obligate ourselves to pay you in regular monthly payments the following effective salary and following vouchered expenses (fill in those which are agreed to):

Effective salary

Cash Salary \$ _____
Fair rental value of manse \$ _____
or Housing Allowance \$ _____
Utilities Allowance \$ _____
Deferred Compensation \$ _____

Other allowances \$ _____
Total (reported to IRS) \$ _____

Reimbursable expenses (by voucher)

Automobile expense (\$__ per mile) \$ _____
(IRS allowable rate is recommended)
Business/professional expenses \$ _____
SECA Supplement (up to 50%) \$ _____
Continuing Education \$ _____
(\$600 min.)
Other allowances \$ _____
Moving Costs (up to) \$ _____

Full medical, pension, disability, and death benefit coverage under the Board of Pensions \$ _____
Paid Vacation (minimum of 31 days annually including no more than 5 Sundays)
Paid Continuing Education (minimum of 14 days including 2 Sundays)
Paid Family Medical Leave (minimum of 12 weeks)

We further promise and obligate ourselves to review with you annually the adequacy of this compensation.

In the seventh year of service and each seven years thereafter, the congregation will be encouraged to provide for a three-month Clergy Renewal Leave, continuing the salary and benefits for that period, and providing for pulpit supply in the pastor's absence.

In testimony whereof we have subscribed our names this _____ day of _____, 20__.

Having moderated the congregational meeting which extended this call for ministerial services, I do certify that the call has been made in all respect according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the congregation.

(signed) _____
Moderator of the Meeting

Certification of Call

A. Action by Presbytery of Call (complete 1 or 2)

1. The Committee on Ministry, acting on behalf of the Presbytery of Riverside has reviewed and approved this call.

Date of action _____ (Signed) _____
Chairperson, Committee on Ministry

2. The Presbytery of Riverside has reviewed and approved this call.

Date of action _____ (Signed) _____
Stated Clerk

B. Acceptance of the Call

This is to certify that I have received and accepted the call.

In accepting this call, I understand and agree that I must abide by the Presbytery of Riverside "Prevention and Response Policy: Sexual Misconduct"

Date of action _____ (Signed) _____
Pastor

Sign each of three original copies. When completed one copy goes to the minister, one to the church, one to the Stated Clerk.